



Job Advertisement

Location : Kampala Office
Application Deadline : 10-June-22 (19:00HRS)
Type of Contract : Service Contract
Post Level : Middle
Starting Date : 16-June-2022

Duration of Initial Contract: 8 months

Back ground

Uganda Child Rights NGO Network (UCRNN) is a coalition of child focused organizations including community based, national and international organizations working for the welfare and the rights of children in Uganda. UCRNN envisions a society where children's rights are realized and exists to promote a coordinated action for the promotion and protection of children's rights in Uganda.

Established in 1997 to spearhead the writing of the NGO Alternative report to the Government of Uganda Report to the UN Committee of Experts on the Rights of the Child, UCRNN has over the years expanded its membership and scope of programs to include collective advocacy, research and capacity building.

Safeguarding:

UCRNN is an organization that make sure their employees, operations, and programs do no harm to children, young people, and adults at risk, meaning they do not expose them to the risk of discrimination, neglect, harm, and abuse, and that any concerns the organization has about their safety within partners and the communities in which they work, are reported to the appropriate authorities.

It is also the responsibility of UCRNN for protecting its employees and volunteers when they are vulnerable or at risk of harm or abuse.

Job Title: Programme Officer Monitoring and Evaluation

Reports to: Programme Manager, Programme development, Monitoring and Evaluation

Major Responsibilities

1. Developing and operationalizing and M&E framework for the Network programmes and projects.
2. Building the capacity of Network staff and members in M&E
3. Supporting network learning and knowledge management processes

Specific Tasks

- i. Setting up the M&E system and ensuring it is implemented effectively by the key stakeholders for both individual projects and for the Network programme. This includes determining the M&E information needs and information collection mechanisms.
- ii. Developing Project log-frame matrices for all projects with clear and measurable objectives, and indicators
- iii. Spearheading and coordinating baseline studies / assessments in relation to UCRNN projects and programmes.
- iv. Developing, updating and disseminating M&E tools to programme staff and orienting them on their application.
- v. Organising structured monitoring and learning form such as participatory project and programme reviews.
- vi. Guiding, supervising and supporting organisations/ Consultants that are contracted to undertake baseline studies, mid-term reviews and project evaluations.
- vii. Preparing and disseminating high quality monitoring reports to both internal and external stakeholders in a timely manner as may be required.
- viii. Building the capacity of UCRNN staff and member organisations in monitoring and evaluation processes.

Educational qualifications

- A Bachelor's degree in social science, development studies or Statistics.
- Specialised training in project planning and management and monitoring and evaluation required.

Experience

At least three years of experience in a position that involves working with/on:

- the logical framework approach and other strategic planning approaches;
- M&E methods and approaches (including quantitative, qualitative and participatory);
- planning and implementation of M&E systems;
- training in M&E development and implementation;
- facilitating learning-oriented analysis sessions of M&E data with multiple stakeholders;
- Information analysis and report writing.

Experience:

- A minimum of 2 years' experience in a position that involves programme design and M&E within the NGO sector.
- Middle level managerial experience of not less than 2 years

APPLICATION PROCESS:

Candidates should submit application to: Executive Director, Uganda Child Rights NGO Network and send to admin@ucrnn.net. Please use subject heading: Ref: POM&E UCRNN.