

UCRNN PROVISION OF TENDER DOCUMENT FOR HOTEL ACCOMMODATION AND CONFERENCE FACILITIES AND OTHER  
PROCUREMENT IN KAMPALA AND THE OTHER TOWNS OF UGANDA

**Annex I – Tenderer Information Form**  
**(Note: Please complete this section in full)**

**About the Company/Firm:\***

<b>Registered Name</b>	
<b>Registered No.</b>	
<b>TIN Number:</b> <b>VAT number</b>	
<b>Address:</b> <b>Company address: s</b>	
<b>Tenderer's Authorized Representative:</b> <b>Name:</b> <b>Designation:</b> <b>Tel/Cell:</b> <b>Email:</b>	
<b>Tenderer's designated contact person for UCRNN:</b>	
<b>Name:</b> <b>Designation:</b> <b>Tel/Cell:</b> <b>Email:</b>	

\_\_\_\_\_

Date

\_\_\_\_\_

authorized signature



**Annex III**  
**Financial proposal**  
**(All prices are in UGX, net rate without Tax)**

**LOT 1: SUPPLIES / CODE ITEM: .....**

S/N	Details	Price/participant

**Annex III**  
**Financial proposal**  
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**B. LOT 2: SERVICES CODE ITEM: SRVCS/UCRNN/26 Hotel Accommodation and Conference Facilities**

Description Price/participant (you can provide up to 3 quotations for Low season, Medium season and high season, please specify the dates for each season)		Bed & Breakfast/ LPD	Half board /DP	Full board/ PC
Standard	Single: L.S: M.S: H.S:			
	Double: L.S: M.S: H.S:			
Superior	Single: L.S: M.S: H.S:			
	Double: L.S: M.S: H.S:			
Day use:				
Late check out:				
Gratuities:				

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**C. Food and Beverages:**

Service	Price/participant
Breakfast	
Lunch (buffet)	
Dinner (buffet)	
Water (1/2 L)	
Morning Coffee break – Simple	
Morning Coffee break- Medium	
Morning Coffee break – Rich	
Afternoon Coffee break- Simple	
Afternoon Coffee break- Medium	
Afternoon Coffee break- Rich	
Cocktail options:	

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**D. Other services:**

Service	Price
LCD Projector (1 unit 1 day)	
Video projector (1 unit 1 day)	
Sound system (1 unit 1 day)	
Microphones (1 unit 1 day)	
Flip chart & pens (1 unit 1 day)	
Photocopying charges (per page)	
Internet charges (per day)	
Printing charges (per page)	
Transfer to/from airport (per trip)	
Gratuities	

Signature of Bidder .....

**Authorized Representative's name** .....

**Title** .....

**Company** .....



## Annex –IV – Declaration of Honour

I, the undersigned, hereby confirm that my company

- A) is not bankrupt or in the process of going bankrupt.
- B) is not convicted of illegal/corrupt activities, and/or unprofessional conduct.
- C) Have not been guilty of grave professional misconduct.
- D) Have fulfilled obligations related to payment of social security and taxes.
- E) is not guilty of serious misinterpretation in supplying information, absconding with other person's intellectual property.
- F) is not in situations of conflict or potential conflict of interest with UCRNN.
- J) is not declared at serious fault of implementation owing to a breach of our contractual ligations.
- K) Are on any list of sanctioned parties issued by the Uganda Government, US Government System for Award Management (SAM), UN Security council as well as any other suctioned bodied not mentioned here.

Place, date : .....

Authorized signature & Stamp : .....